Academic Assessment Council

Purpose
Serve as an advisory board to the Assessment Steering Committee by

1. providing feedback on how assessment is working within the departments and general education
2. helping identify faculty development needs
3. providing direction in advancing the assessment culture
4. ensuring campus-wide communication relating to academic assessment

The Assessment Steering Committee is composed of the leadership from the Office of Institutional Research and Assessment, the Tennessee Teaching and Learning Center, and the Office of Accreditation. These offices are charged by the Provost to provide leadership, oversight and management of assessment of academic programs and general education.

Membership
1. Undergraduate Council’s General Education Committee chairperson
2. Three (3) representatives selected from Deans’ nominations of associate deans, preferably, or college-level assessment coordinators. Representatives should rotate among the colleges with the College of Arts and Sciences having one of these three positions on the Board.
3. One Dean-appointed (with concurrence of the department head) faculty representative from each of the 11 colleges. The person should be the lead for assessment (assessment coordinator) of undergraduate and/or graduate programs for their units. Tenured, tenure-track, or non-tenure-track faculty may be appointed.
4. One undergraduate and one graduate student representatives selected by the Office of the Provost.
5. Tennessee Teaching and Learning Center assessment consultant (appointed by the Director of the Tenn TLC)
6. Office of Institutional Research and Assessment (appointed by the Director of OIRA)
7. Associate Vice Provost for Accreditation, Office of Accreditation

Meeting Chair
Initially, the Chair will rotate among the Office of Accreditation, Tennessee Teaching and Learning Center, and Office of Institutional Research and Assessment.

The Academic Assessment Council membership and actions are shared with the university community through the Office of the Provost website.

Frequency of Meetings
The Academic Assessment Council will meet a minimum of once each semester. Frequency can be increased depending upon needs of the institution.

Operation Review
The composition, operation and function of this Council will be reviewed on a regular basis.

Adopted March 2014